Attendees - Stephen, Jason, Shaun, Phillip, Sam, Jeff, Dr. Jack, Paul

Chapter Meetings

* Next meeting is next week on Wednesday April 14th, @ 12 – bill will be presenting on confined space entry.
* Blended meetings starting in fall? – doing zoom live stream and in person meetings
* Working on speakers for 2021/2022 – need ideas for speakers
* Ask Chris Eberly about how to get CEU credits for ASSP meetings
* Student blended meetings hopefully for next year
* Penn State Hospital in East Hempfield Township – look into touring that, who is contractor?

ROC meeting from February 12, 2021 – highlights:

* Membership declines but still financially strong
* Discussion of chapter succession – important to prevent burn-out of existing officers
* Hardship membership program – do we need to detail this on our website?
	+ Trouble paying for the annual fee
* Next meeting for ROC April 23, 2021 11am – 1 pm

Student Chapter

* OSEH 40th anniversary event
	+ April 28th – information sent out to the chapter, posted on website. CEUS available
	+ Had a conversation with Robert Bentley – MU Major gift officer
		- Raymond Mullen scholarship?
	+ Donation to Paul Specht Scholarship fund?
	+ Student present at a meeting in the fall?

Working with other chapters

* Reach out to other chapters lehigh valley chapter for next year

Maintaining chapter website

* Recordings of Zoom on websites
* Dale Glackin – doing a webinar on the COVID national emphasis program
* Job updates from Dr. Jack ask to post on our site.

Chapter By-laws – adopted in November 2017

Safety 2021- Austin, TX

* This will be a hybrid event – both in-person and on-line.
* <https://safety.assp.org/>

Treasurer’s Report – Update

* Check by-laws for how to do a financial audit for our report
	+ When was this last performed.
	+ Chapter dues – if chapter plans to change its dues for the next program year, you need to submit a dues report needs to ASSP's chapter services team by March 1. Chapter dues can only be changed once a year and any change to your chapter dues must comply with the requirements of your bylaws. That means any change must be approved by your members. Only chapters that are changing their dues need to file the report. If your dues are not changing, you do not need to file the report.

PDC in 2021 in State College

* Did anyone attend? Steve and Paul attended

COMT/Other Reports

* Report updated – 5,170 points currently
* Leadership Team needs to meet 6 times/yr to obtain 400 pts. This is our fourth meeting. – will need to schedule two more meetings to get the 400 points
* Due by May 31, 2021 and finance report
* Other reports due: Annual Leadership Form; Chapter Financial Report

Membership Involvement

* Reaching out to new members
* Getting people involved during pandemic

Succession Planning – officer training on ASSP website

Other

* LCISC – Zoom Meeting on Thursday April 15 at 12 noon – Dr Jack Ogutu will be presenting on Risk Management
* Gavin Burdge is a temporary employee for the University of Central Missouri, Safety Sciences Department. His group has received an OSHA Susan Harwood Training Grant for providing an introductory course on electric arc (arc flash) to under-served small companies. This info was sent out to our members.

Final Thoughts and Next Board Meeting

* Next meeting will be in late summer for kickoff to Chapter year 2021/2022. I would like to meet in-person at Mick’s or something similar.