Central PA ASSP

Board Meeting Minutes

August 26, 2021

Chapter Board Members Present:

President: Stephen Engle

Delegate: Shaun Davidson

Delegate: Chris Eberly

Chapter Student Advisor: Dr. Betty-Jo Bowers

Acting Student President: Emily McComsey

1. Chapter Meetings
	1. The next two meetings are scheduled for September 8 with Dale Glacken (Machine Guarding) and Friday October 15 with Fran Sehn (Deploying Operations Risk Management in Any Organization). Jeff has proposed a meeting in November – we are working on the details.
	2. We briefly discussed having in-person meetings again soon and it is likely that the November meeting will be held at a local venue.
	3. Steve is working on securing speakers for December 2021 and the 2022 calendar. Let me know if you have any ideas for presenters.
	4. We talked about offering CEUs but Chris said this can be time-consuming and difficult to track. Attendees should document CEUs on their own.
2. Student Chapter
	1. Betty Jo Bowers is the Faculty Advisor for the student chapter at Millersville University and is taking over the role held by Dr. Jack Ogutu.
	2. Emily McComsey is serving as Acting Student President for MU. The student chapter would like to have a meeting with students on campus on Wednesday November 10.
	3. November 18 at MU - “The Value of Networking and Professional Societies in Enhancing Career Development and Growth”. Jason Gouldner and Paul Allen will be sharing their experience at this event.
3. Maintaining Chapter Website/Communications
	1. Recordings of Zoom chapter presentations will be posted again this year
	2. The website is up to date.
4. House of Delegates Meeting
	1. This will be a virtual meeting held on September 28, 2021. Both Chris and Shaun plan to attend.
5. Safety 2021 – Austin, TX
	1. This will be a hybrid event – both in-person and on-line. Steve and Shaun will be attending virtually.
	2. <https://safety.assp.org/>
6. GOSH – October 25/26 – Hershey, PA
	1. Registration due soon for exhibit. A quorum was not present to vote on the measure and so it will be put to vote by email. Chris made a motion that we procure an 8’x10’ booth and was seconded by Steve.

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| **Booth Size** | **Received by Sept 30, 2021** | **Received after Oct 1, 2021** |
| 16' x 20' | $ 2,500 | $ 2,900 |
| 8' x 40' | $ 2,400 | $ 2,800 |
| 8' x 30' | $ 1,800 | $ 2,100 |
| 8' x 20' | $ 1,250 | $ 1,450 |
| 8' x 10' | $ 675 | $ 775 |
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* 1. Betty-Jo indicated that some students will be attending this event.
1. Treasurer’s Report –
	1. Paul’s report – financial reports are up to date
	2. Financial audit – Jason, another board member and chapter member form the Financial Audit Committee – this is an open item that requires action.
2. COMT/Other Reports
	1. We attained Silver status – thanks everybody for a good year
	2. Other reports due: Chapter Annual Planning Report submitted on August 15, 2021 – 400 COMT points
3. Succession Planning – Chapter Nominations and Elections Committee – the most recent past president is the committee chairperson. One member is appointed by current president and balance by chairperson. No less than 3 members, no more than 5.



1. Next board meeting will be scheduled for early October.